

Guidelines on MedLEaPR Madhya Pradesh (<http://medleapr.mp.gov.in>)

Demo Site URL <http://164.100.196.33> (Doctor User Id: demodr, HOD User ID: demohod)

Application has 5 formats for reporting of MLR/PMR. These are –

- a. Form-II – Medical Legal Report – Injury
- b. Form-III – Medical Legal Report – Victims/Accused of Sexual Abuse
- c. Form-IV – Medical Legal Report – Age Estimation
- d. Form-VI – Medical Legal Report – Post Mortem Examination Report
- e. Form-VI A – Medical Legal Report – Post Mortem Examination Report (Foetus)

**Steps for the Institutes –**

1. Fill up the Institute Registration Form along with details of the doctors and submit the HOD signed & sealed copy to Health MP Nodal officer.
2. DHS will create the Institute and necessary logins of HOD & doctors and provide a copy of the list of users for the application.
3. The user Id provided to doctors is of permanent nature. They will use the same user id in case of their transfer to other location. However HOD user id is associated with Institute itself. In case of transfer, name of the HOD will be updated in the software by DHS. HOD can have doctor user id as well.
4. Download the user manual from the site to understand the functionality of the application.

**Steps for the Users –**

1. After login download all five blank forms for ready reference. Blank formats are made available for usage in case of emergencies and in case of non- availability of Internet connection /electricity.
2. In Institution there are two types of users having role specific functionality -
  - a. Doctor
  - b. HOD
3. User type - **Doctor** can do following things –

Primary Activities of Doctor User

- a. Change password
- b. Update Your Profile & Transfer Location
- c. Multiple Location Request
- d. Cancel Assigned Institute

Form Level main activities of Doctor User

- a. Registration
- b. Registration of Postmortem- Foetus
- c. Doctor Examination entry for specific Forms
- d. Subsequent Opinion
- e. Searching of entered records on various parameters

4. User type - **HOD** can do following things –

Primary Activities of HOD user

- a. Change password
- b. Update Your Profile & Transfer Location
- c. Verify Doctor Transfer
- d. Cancel Cases

Form Level main activities of HOD user

- a. Assignment to Doctor
- b. Searching of entered records on various parameters